

**MINUTES FROM
September 3, 2008
AGREEMENT PROCEDURES COMMITTEE CONFERENCE CALL**

Participants:

APC members:

Bill Kron – Chair
Ron Hester – Vice Chair
Deborah Brown
Meg Cronk
Pamela Marshall
Joy Prenger
Earleen Weaver
Cindy Arnold
Hugh Hughson
Ghyslaine LePage (Absent)

IFTA, Inc. Staff:

Debbie Meise – Program Director
Tammy Trinker – Events Coordinator

Board Liaisons:

Andrew Foster
Scott Greenawalt

IFTA Managers' Workshop/Law Enforcement Seminar.

Ron went over the agenda with the group to make sure everyone was on schedule for their presentations. Deborah Brown reported that because of travel restrictions in her jurisdiction she will not be able to arrive at the meeting until Wednesday morning. It was considered to switch her presentation at 12:15 on Wednesday to Thursday but after discussion it was decided that the Border State Report at 12:45 could be switched to 12:15 in order to give Deborah a little more time to get to the meeting to do her presentation. Tammy reported that she has not gotten all of the presentations as of yet. She is attempting to make CD's for the attendees but cannot until she received the rest of the presentations. After going through the agenda it sounds like most of the presentations will be to her today or tomorrow. Pat Platt will be doing the Alternative Fuels Report and Earleen will be helping Joy on Friday with the Advanced IFTA 101. Ron asked the group to come up with a couple of topics for the Town Hall Meeting just in case there are not many subjects brought up.

Ron reminded everyone that we will have a final planning/prep meeting to walk thru the agenda etc on Sep 16/08 at 2:00 at the hotel.

Bill announced that Meg has resigned from the APC as of September 19th. He thanked her for all of her hard work on the APC. She will be missed. Bill also announced that Meg has already found her replacement. She will be replaced by Beth Devlin from New York, one of her coworkers. Debbie Meise said she has had interest in some of the regions to be on the APC in the future.

Bill mentioned that the IFTA Inc. Expense sheet was sent by Ron for APC members to use for 2 days of expenses at the seminar. Debbie mentioned that 2 nights from the hotel would be taken off our bills but IFTA Inc. will only be covering the group rate & not any incidentals with the hotel for those 2 nights – anything in addition to the group rate is the responsibility of the individual.

Bill adjourned the meeting and said he would see us at the meeting in a couple of weeks.